



Play Worker Job Description

Job Summary: Assist with day-to-day activities of the Club
Work as part of a team to provide high quality play care for children between the ages of 4 & 11 years old, within the framework of the Club's policies and procedures

Line Manager: Play Leader/Deputy

Working relationships: Children attending the Club and their parents/carers
Club management and staff including the committee
School teachers and staff
Registering authorities (Ofsted)

Main duties include:

- Assist with planning, preparing and delivering a wide range of creative and enjoyable play opportunities within a safe and caring environment
- Providing comprehensive care for the children including collecting them from school and delivering them safely to parents or carers
- Setting up and clearing away the play space including moving furniture and play equipment
- Providing breakfast and afternoon snack as appropriate, washing up and ensuring that hygiene, health and safety standards are met
- Administering first aid when necessary
- Consulting with children and involving them in identifying activities they like
- Encouraging parental involvement in the Club
- Facilitating good communication with all members of the organisation, parents, and school
- Undertaking appropriate and relevant training
- Keeping the work environment healthy, safe and secure
- Working within the framework of the Club's policies and procedures
- Attending staff meetings outside of normal working hours

BARTON KIDS CLUB



Person specification

Essential qualities	Desirable qualities
<ul style="list-style-type: none">• Experience of working with 4-to 11-year-olds• Understanding the varied needs of children and their families• Understanding the issues involved in the delivery of quality play care• Commitment to equal opportunities• Able to provide and facilitate safe and creative play• Good communication skills• Able to work as part of a team• Sound judgement and common sense• Sufficient understanding and use of English to ensure the well-being of the children	<ul style="list-style-type: none">• Experience of working within a play-based setting• Experience of administration• Competent in using IT to support play and staff training• Ability to work on own initiative• Relevant qualification or willingness to work towards this• Appropriate child protection training• Current Paediatric First Aid Certificate• Food Hygiene Certificate